

Our Learning Contract

The purpose of this learning contract is to set out the expectations and responsibilities of both you the pupil and me the driving instructor. Its purpose is to create a positive, respectful and client-centred learning environment where you take an active role in your development and I act as a coach and facilitator. Together we will work towards the knowledge, skills, attitudes and behaviours that are required to become a safe, competent and independent driver.

Our Course Objectives

- To develop your safe driving skills through structured practice and reflection.
- Work towards your individual goals and driving needs.
- Build your confidence through encouragement, questioning and self-evaluation.
- Promote independent decision making rather than reliance on instruction alone.
- Regularly review your progress and adapt learning plans as required.

Training Delivery Methods

- **Questioning** – I will use open and closed questions to encourage you to analyse situations, identify risk, and develop solutions rather than relying on my instruction alone.
- **Coaching** – I will guide you to reflect on your performance, recognise your own strengths and areas that require improvement.
- **Explanation** – I will provide clear, concise information about driving techniques, rules of the road and vehicle control. This will be tailored to your level of knowledge and understanding.
- **Demonstration** – I will offer demonstration of techniques and manoeuvres when appropriate.
- **Practice** – You will have regular opportunities to practice and develop new skills in a variety of road and traffic situations to build your competence and confidence.
- **Feedback and Reflection** – I will offer constructive, balanced feedback and encourage you to evaluate your own performance, promoting self-awareness and continuous improvement.

My Responsibilities

- Maintain my approved Driving Instructor ADI status required by law to give you driving tuition.
- Act in accordance with the DVSA's approved Driving Instructor (ADI) code of practice.
- Educate you on traffic laws, road signs, situational awareness, and the rules outlined in the Highway Code.
- Stay current with road and traffic regulations.
- Provide a training vehicle that is well maintained, clean and tidy, fitted with dual controls and fully insured for driving tuition.
- Arrive on time to your lessons and give you reasonable notice if a lesson needs to be cancelled or re-scheduled.
- Provide you with professional, patient, and respectful tuition.
- Plan lessons that meet your individual learning needs and abilities.
- Allow you to be an active participant in the creation of your lesson goals and formulation of a plan to achieve these goals. Our lesson objectives will be agreed at the start of each session.
- Use training locations appropriate to your learning goals and ability.
- Use a variety of training methods, including coaching, mentoring, teaching and demonstration.

- Communicate openly and respectfully.
- Give honest, constructive and timely feedback. Monitor and discuss your progress regularly.
- Encourage you to identify your own strengths and areas for improvement, through discussion, questioning and self-reflection.
- Let you take increasing responsibility for your own learning and driving decisions.
- Ensure a safe learning environment by intervening or using the dual-controls during dangerous situations on public roads.
- Any of your personal information shared in lessons will be treated with confidentiality and managed in compliance with data protection legislation.

Your Responsibilities

- You are required to provide your provisional license details and give consent for me to check your license details with the DVSA.
- You must be able to read a standard vehicle number plate from a distance of 20 meters, using glasses or contact lenses if necessary. This is required by UK law.
- Understand the importance of the driving theory test and not just treat it as a tick box exercise.
- Arrive on time to your lessons and be fit to drive, with a positive mindset and ready to learn.
- Agree to regular driving lessons and avoid cancellations as this will hinder your progress and development.
- Give the required notice if you do need to cancel in accordance with my cancellation policy.
- Make payment in accordance with my payment policy.
- Treat me, my vehicle and all other road users with respect.
- Be open and co-operative to a coaching approach to learning.
- Take responsibility for your own learning, progression and development of safe driving habits.
- Be an active participant in the creation of lesson goals and the formation of a plan to achieve these goals.
- Communicate openly and respectfully. Accept feedback positively and use it to improve.
- Be honest about any concerns or areas where you need extra support and ask questions whenever clarification is needed.
- Reflect on your own performance and identify things that went well and things that could be improved.
- Be ready to change and adapt your lesson goals as required.
- Use your time away from the car to continue your learning.
- Complete any agreed practice or theory work between lessons.
- Structure your private practice in co-operation with my guidance.
- Work towards a lifetime of safe driving rather than just passing a test.
- Accept that your test booking is provisional. You must reach the required standard prior to the date of the booking.
- Learn, understand and implement the rules of the Highway Code. and stay up to date with any new road and traffic regulations.

Commitment

We agree to work together in a respectful, open and supportive partnership to achieve safe, responsible and independent driving. Both parties understand that successful learning depends on shared responsibility, active participation and honest communication.

Learner

Name

Signature

Date

Driving Instructor

Name

Signature

Date

*This is not a legal document, but it is to be taken seriously.